



2026 Festival Vendor Rules

Lowell Labor Day Festival
Effective for Festival Year 2026

These rules apply to **all vendors** participating in the Lowell Labor Day Festival. Rules specific to Food Vendors or Non-Food / Marketplace Vendors are noted. Repeated and overlapping rules have been consolidated for clarity.

1. Participation Requirements

- Participation is required for all three (3) days of the festival.
- Vendors may not operate for partial days or select dates only.
- Booths must remain open, staffed, and operational for all scheduled hours

2. Arrival, Check-In, & Set-Up

◦ All Vendors

- Vendors must check in with festival staff before parking and setting up.
- Motor vehicles must be removed immediately after unloading and may not remain at vendor spaces.
- All vehicles must be off festival grounds at least one (1) hour before opening each day.
- Vehicles are not permitted on festival grounds or the midway during operating hours unless approved by festival staff.
- Vendors who arrive late, leave early, or break down during operating hours without approval may be asked to leave and may be barred from future events.
- For approved vendors a detailed arrival schedule will be provided closer to the date of the festival.

◦ Food Vendors

- Food vendors are required to arrive Friday evening for trailer placement, electrical coordination, and grounds layout. (Time TBA)

3. Vehicles & Parking

- Reserved vendor parking is not available.
- Vendors may park in public parking lots as available.
- Vendors should refer to the Festival Guide for parking locations and maps or inquire with festival staff for assistance.
- Overnight parking is not permitted on festival grounds or in surrounding public parking areas.



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4. Documentation, Fees, & Refund Policy

o All Vendors

- All vendor fees and spaces are non-refundable, including cancellations due to severe weather, government action, or circumstances beyond the control of the festival.

o Food Vendors

- Proof of insurance and required food permits must be submitted no later than 30 days prior to the event
 - Vendors who fail to submit documentation by the deadline may not be permitted to operate

5. Vendor Operating Hours

o Food Vendors

- Saturday & Sunday: 11:00 AM - 11:00 PM
- Monday: 11:00 AM - 4:00 PM

o Non-Food / Marketplace Vendors

- Saturday & Sunday: 11:00 AM - 7:00 PM
- Monday: 11:00 AM - 3:00 PM

6. Safety, Inspections, & Conduct

- o Vendors must be prepared to pass fire and health inspections as required by the town/county/state.
- o Vendors must supply their own up-to-date fire extinguisher.
- o No weapons are permitted anywhere on festival grounds.
- o Animals are not permitted in vendor booths, trailers, or tents, except for certified (ADA) service animals.

7. Alcohol, Sales, & Prohibited Activities

- o Alcohol is strictly prohibited in all vendor booths and trailers.
- o Alcohol is permitted only within the designated Beer Garden.
- o Vendors, employees, and helpers may not consume alcohol on festival grounds.
- o Raffles are not permitted. Promotional drawings are allowed.
- o Food or beverages may not be sold or distributed unless approved by the Festival Committee.
- o Only one business per booth space is permitted. Booth sharing is not allowed.



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8. Utilities & Services

o All Vendors

- The festival does not provide Wi-Fi. Vendors are responsible for their own internet access as needed.

o Food Vendors

- Limited water and electrical service are provided as outlined in vendor contracts.
- A licensed electrician provided by the LDF will handle all electrical hookups.
- Vendors may not access electrical boxes at any time.
- Ice is available for purchase while supplies last.

9. Trash & Cleanliness

- o Vendors must dispose of all operational trash in the large dumpster behind the American Legion Building.
- o Trash may not be placed in white public trash cans or left for our volunteer committee cleanup.

10. Marketing & Promotion

- o Vendors are required to create and share a social media event and list the Lowell Labor Day Festival as a co-host.

11. Security & Liability

- o Limited overnight security is provided.
- o The Lowell Labor Day Festival is not responsible for lost, stolen, or damaged property.

12. Background Checks & Identification

- o Vendors may be required to submit a photo ID and application for a background check if requested by the Town.
 - The Lowell Labor Day Festival is a 501(c)(3) nonprofit organization operation independently from the Town of Lowell.

Acknowledgment

Participation in the Lowell Labor Day Festival constitutes agreement to all rules and policies outlined in this document. Non-compliance may result in removal from the event and ineligibility for future participation.